



## ***tcrMinutes Pricing***

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### **Overview**

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tcrMinutes is a software application used to manage meeting minutes. It allows you to enter meeting minutes using Microsoft Word. Once minutes are entered into tcrMinutes you can search and view on any word or phrase within the system.

### **Software License**

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A software license is required to use tcrMinutes. The one-time cost of a license is \$1500.

Microsoft Word 2003 or newer is required on all workstations where minutes will be entered. The cost of Microsoft Word is not included in the Software License fee. Microsoft Word is not required for non-entry workstations.

#### **Software License.**

The Licensee is granted a nonexclusive, non-transferable, limited license to install and use the tcrMinutes software on any computer located on the Licensee's LAN (local area network) or WAN (wide area network). This license is limited to sites and computers owned by the Licensee. This license does not allow or provide for use of the tcrMinutes outside the Licensee's office.

### **Installation & Training**

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Remote installation and training is included at no additional cost.

Existing or historical minutes can be imported into tcrMinutes. It is best to import text based minutes such as Word, RTF or ASCII text (Notepad).

### **Maintenance**

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Annual maintenance provides support and software updates. Support includes phone support via a toll free phone number.

The cost of Maintenance is \$270 per year.